

1 Code: 1067

2 Name: \_\_\_\_\_

3 Address: \_\_\_\_\_

4 Telephone: \_\_\_\_\_

5 Email: \_\_\_\_\_

6 Self-Represented Litigant

7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE

10 \_\_\_\_\_,

11 Plaintiff / Petitioner / Joint Petitioner,

12 Case No. \_\_\_\_\_

13 vs.

14 Dept. No. \_\_\_\_\_

15 \_\_\_\_\_,

16 Defendant / Respondent / Joint Petitioner.

17 DECLARATION OF PERSONAL SERVICE OF SUBPOENA

18 I, (*name of person who completed service*) \_\_\_\_\_

19 \_\_\_\_\_, declare:

- 20 1. I am not a party to this action and am over 18 years of age.
- 21 2. I am not a licensed process server.
- 22 3. I am a person serving legal documents without compensation, not more than three
- 23 times per year, on behalf of a party, and therefore I am not required to be licensed
- 24 pursuant to NRS 648.063(2).
- 25 4. I was able to complete service.

26 ///

27 ///

28

1 5. I personally delivered and left the documents with:

2 *(Name of person, business, organization, or custodian of records you left the*  
3 *documents with):* \_\_\_\_\_

4 \_\_\_\_\_  
5 *(Address, city, state, and zip code where you delivered the documents):* \_\_\_\_\_

6 \_\_\_\_\_  
7  
8 6. Service was completed on *(month, day, year)* \_\_\_\_\_, at  
9 the hour of \_\_\_\_\_  a.m. or  p.m.

10  
11 This document does not contain the personal information of any person as defined by  
12 NRS 603A.040.

13 I declare under penalty of perjury under the law of the State of Nevada that the  
14 foregoing is true and correct.\*

15  
16 *(The information below is of the person who completes service)*

17  
18 Date: \_\_\_\_\_

Signature: \_\_\_\_\_

19 Printed Name: \_\_\_\_\_

20 Address: \_\_\_\_\_

21 Telephone Number: \_\_\_\_\_

22 Email: \_\_\_\_\_

23  
24  
25 \* The penalty for willfully making a false statement under penalty of perjury is a minimum  
26 of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than  
\$5,000.00. N.R.S. § 199.145.